



MIDVALE CITY

Department of Community Development
7505 South Holden Street, Midvale City, Utah 84047
Phone: 801.567.7231 * www.midvalecity.org

FILMING IN HISTORIC MIDVALE

Welcome to Historic Midvale! In the past there have been some challenges for both merchants and film makers. Making films in Midvale is an asset to our town; however certain rules and criteria have been established to ease the impact on everyone involved. The following is a guideline when filming in our Historical District that will assist you in completing your film on time.

Fire/Explosives: Any use of fire and/or explosives must meet the provisions of the Uniform Fire Code. Contact the Fire Marshal at 801.205.4080

Inspections: All sets and locations, whether on public or private property, are subject to inspection by the Building Inspector to ensure building and fire code compliance. Charges for inspections may be passed on to the film production company at the City's discretion.

Licenses: If the production company is not licensed by another municipality in the State of Utah, a Midvale City business license must be obtained.

Filming on public property: A comprehensive shooting and location schedule, including an emergency contact list, must be submitted to Midvale City with the film application. The shooting schedule must include a list of locations, times and frequency of use, the activity taking place on the property and any anticipation of public impact. Some rental charges may apply for use of property or equipment. Reimbursement for costs involved with the use of public employees is expected.

Reasonable advance notice must be given when changing the shoot schedule on public property. Some public sites may not be available on short notice. Any proposed closure of a public street must have prior approval through the Unified Police and Public Works Departments.

Filming on private property: In addition to the steps necessary for filming on public property, use of private property requires the written consent of the private property owner to be submitted with the application form.

Insurance: A certificate of insurance with a minimum of \$1 million in coverage is required. The insurance amount may be increased at the City's discretion for larger or more complicated productions. Proof of insurance for property damage is also required for use of public and private property. Midvale City Municipal Corporation must be named as the primary or additionally insured.

Security: If police officers are needed to control the flow of traffic or for security reasons, arrangements must be made through the Unified Police Department at 385.468.9350. There will be a charge for these services.

City Permits: Additional permitting may be required for street closures, use of public employees and/or equipment.

Requests: Requests for road closures, interruptions, permits, etc. should be received within thirty (30) days of shooting.

Parking: If parking is required, it must be arranged through the applicable agency or department.



MIDVALE CITY

Department of Community Development
7505 South Holden Street, Midvale City, Utah 84047
Phone: 801.567.7231 * www.midvalecity.org

FILM PERMIT APPLICATION

Applicant Information

Business Name: _____ D/B/A: _____
Business Address: _____
City, State, Zip: _____
Mailing Address: _____
City, State, Zip: _____
Business Phone: _____ Email: _____

Shoot Information

Days of Operation: _____ Hours of Operation: _____

Please describe the film shoot in detail: _____

Ownership/Local/Production Manager Information

If a corporation, attach a list of all corporate officers on a separate sheet and include registered agent and/or local manager and/or local contact person here. If more than two (2) owners, please list on a separate sheet and attach to the application. List of corporate officers are attached are not attached.

(1) Name of Owner/Manager: _____ Title: _____

Home Address: _____ City, State, Zip: _____

Home Phone: _____ Social Security No.: _____ Date of Birth: _____

(2) Name of Owner/Manager: _____ Title: _____

Home Address: _____ City, State, Zip: _____

Home Phone: _____ Social Security No.: _____ Date of Birth: _____

Property Owner: _____ Home Phone: _____

Home Address: _____ City, State, Zip: _____

Emergency Contact Name: _____ Home Phone: _____

Authorized Signature

I am/we are aware that this application does not authorize conducting business until approved by Midvale City Corporation and a license has been issued; I/we also agree to conduct said business strictly in accordance with the laws and ordinances covering such business, and that no other type of business will be conducted other than what has been stated above. I certify that the submitted information is true and correct to the best of my knowledge. I am aware that only complete applications will be accepted for processing. (Complete application requirements are attached.)

Authorized Signature: _____ Date: _____

For Office Use Only

Charge Code: _____

Payment: _____

System Type: _____

Type Code: _____

Midvale License No.: _____

Utah State Sales Tax No.: _____

State Contractors No.: _____

Zoning Designation: _____

Approvals	Cleared - Int./Date
<input type="checkbox"/> Zoning	_____/____
<input type="checkbox"/> Fire	_____/____
<input type="checkbox"/> Public Works	_____/____
<input type="checkbox"/> Police	_____/____
<input type="checkbox"/> Health	_____/____
<input type="checkbox"/> S.V.W.R.F.	_____/____
<input type="checkbox"/> Other _____	_____/____

License Fee	
Base Fee	\$ _____
Application Fee	\$ _____
Other _____	\$ _____
Amount Due	\$ _____